

PRIVACY NOTICE OF THE PROACTIVE GOVERNMENT SERVICES

By using the proactive government services, a data subject (i.e. you) will see an overview of the status of their proactive government services - i.e. which stages of using proactive government services have been started, are running, or have been completed. You can only use proactive government services as a personalised service if you have given your consent and your consent is still valid. You can stop using proactive government services as a personalised service at any time if you no longer wish to use the service in a personalised form. Separate consent must be given for each use of a proactive government service. The validity of a consent for a proactive government service is indicated on the consent you give to use the service. If the validity of your consent for the service expires, you can give a new consent.

You can also follow the overview of a proactive government service in the case of an active service on the state portal dashboard, if you have personalised it. For a completed proactive government service, you will see the details of your service for up to 30 days after the service was completed. The privacy policy of the state portal eesti.ee, including the rights of the data subject, can be found [HERE](#). The Estonian Information System Authority cares about the security of your personal data and complies with the applicable data protection regulations when processing personal data.

 **GENERAL INFORMATION** The Estonian Information System Authority (RIA/we/us), registry code 70006317, address Pärnu mnt 139a Tallinn Harjumaa 15169, general email ria@ria.ee, data protection email andmekaitse@ria.ee, is the controller when processing personal data for the purpose of providing the functionality of the proactive government services. RIA controls the processing of personal data in the proactive government service, but is not responsible for the way in which the person/authority, who transmits the personal data of the data subject, processes the personal data of the data subject, and who is the separate responsible processor in this matter. See the privacy policy of the relevant person/authority for information on how they process your personal data.



WHICH PERSONAL DATA IS PROCESSED IN THE PROACTIVE GOVERNMENT SERVICES?

Personal data is processed within the framework of the active proactive government service in accordance with the following:

PROACTIVE GOVERNMENT SERVICE GETTING MARRIED

- name, personal identification code, the component service used, role in submitting the application (applicant, partner), information on the existence of a consent, the status of the service (application submitted, application deleted, partner agreed, partner refused, marriage application processed, marriage application process suspended, marriage registered, marriage registration terminated; application for an identity document submitted, application for an identity document cancelled, identity document delivered, identity document sent for destruction), time of the event.

PROACTIVE GOVERNMENT SERVICE DIVORCE

- name, personal identification code, the component service used, role in submitting the application (applicant, partner), information on the existence of a consent, the status of the service (application submitted, application deleted, application signed, party refused, divorce reservation confirmed, divorce application cancelled, divorce application processed, divorce application cancelled before entry; application for an identity document submitted, application for an identity document cancelled, identity document delivered, identity document sent for destruction), time of the event.

PROACTIVE GOVERNMENT SERVICE NATIONAL DEFENCE OBLIGATION

- name, personal identification code, event, event statuses:
- preparation for conscript service began (status - person eligible to be drafted, time and place of medical examination, date of entry into service, place of service, time and place of assembly for conscription, name, phone, e-mail of client consultant, reference to the national defence obligation register);
- preparation for conscript service ended;
- conscript service started (status - conscript, place of service, e-mail, phone, reference to the national defence obligation register, wartime position);

- conscript service completed, assigned to reserve service (status - person in reserve/person in active service, wartime position, e-mail, phone, reference to the national defence obligation register);
- reserve service completed;
- called to training (name of the training, training period, place of assembly, time and place of arrival, reference to the national defence obligation register, e-mail, phone).

PROACTIVE GOVERNMENT SERVICE SETTLING IN ESTONIA

- name, personal identification code, residential address and validity of residential address, first names, last names, and personal identification codes of minor children;
- identity document data: document type, document number, document status, and term of validity of the document;
- national health insurance status, first name and last name of the family physician;
- registration data for the Estonian language proficiency exam: date of submission of the application, selected level, location and time, registration status;
- data related to Estonian language proficiency exam results: exam level, exam date, exam result, exam status;
- health certificate data: document type, document number, document status, term of validity of the document
- driving licence data: document type, document number, document status, term of validity of the document.

PROACTIVE GOVERNMENT SERVICE DEATH OF A LOVED ONE

- data in the Succession Register: name, personal identification code, date and place of birth, place of residence and/or location;
- data on related succession proceedings: document registration number, name of the registered proceedings, document date, document author;
- data on wills and succession contracts: registration number of the will or succession contract, entry name of the will or succession contract, date on which the will or succession contract was drawn up, details of the registrar of the will or succession contract, address of the location of the will or succession contract;
- successor data: document registration number, details of the certifier of the document, first names, last names, and personal identification codes of successors, date of the succession certificate;
- data on the transferor or transferee of the property: document registration number, details of the certifier of the document, first names, last names, and personal identification codes of the transferors, first names, last names, and personal identification codes of the transferees, date of transfer.



ON WHAT BASIS AND WHY DO WE PROCESS YOUR PERSONAL DATA? We process personal data for the purpose of providing you with the information and the status of your proactive government service. Data processing will take place upon your consent. The person who transfers data to your chosen proactive government service is the separate controller of that data. If you have any questions regarding processing by the person/authority, please contact that person/authority.



WHO CAN ACCESS YOUR PERSONAL DATA? Only you and the employees of the Information System Authority who ensure technical functionality can access the data displayed through proactive government services. No other sub-processors are used for the proactive government services. Our employees have access to personal data when it is necessary for the performance of their duties and they are aware of the confidential nature of personal data. For information on whether and to whom your personal data may be disclosed by the person/authority of your choice (a separate controller), please refer to the privacy policy of the relevant controller. There are certain exceptions when we may transfer data to public authorities (e.g. for investigations) - see chapter '[Forwarding personal data and processing by data processors](#)' of the privacy policy of the state portal eesti.ee for more information about these exceptions. In any case, your personal data will not be disclosed without a legal basis.



HOW LONG DO WE RETAIN PERSONAL DATA? We are guided by the principle that personal data may be processed and stored only for the time necessary for the purpose for which it is collected. Consent is valid until you withdraw it, but no longer than 2 years. The data retrieved through proactive government services is stored in a proactive government service information system managed by RIA, where it remains either until 30 days after completing your active proactive government service or in the information system cache managed by RIA until the session ends. When the session resumes after the specified time, the databases are queried again. The technical logs of

the proactive government are stored for up to 2 years (workload logs are stored for 2 years). To find out how long the person/authority that submitted the data to the thematic blocks will retain personal data, please read the privacy policy of the respective person/authority.



DO YOU HAVE QUESTIONS ABOUT THE PROCESSING OF PERSONAL DATA? More information about the processing of personal data and the rights of the data subject can be found in the [privacy policy of the state portal eesti.ee](#). In addition, you can always contact our Data Protection Officer with any questions you may have by writing to andmekaitse@ria.ee. We are happy to help! You also have the right to file complaints related to personal data with the Data Protection Inspectorate (<https://www.aki.ee>) and the courts if you believe your rights have been infringed.